Position Description

Position Title:	Registered District Nurse – Home Nursing Services
Reports to:	Nurse Unit Manager – Home Nursing Services
Department:	Home Nursing Services
Directorate:	Community Care & Mental Health & Chief Allied Health Officer
Cost centre:	J5005
Code & classification:	HITH/PAC Level 1 YU15
Employment conditions:	Nurses and Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024 -2028 and its successors, and GV Health Policies and Procedures (and as varied from time to time)

GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

POSITION SUMMARY

The Home Nursing Service (HNS) operates from GV Health's Community Health @ G V Health campus, 121-135 Corio Street, Shepparton. HNS services include District Nursing (DNS), Hospital in the Home (HITH) and Regional Continence Service. The HNS provides services across the municipalities of the Greater Shepparton, the Shire of Moira, and the Shire of Strathbogie. Services are primarily delivered under the Commonwealth Home Support Program (CHSP) and the State Home & Community Care Program for Younger People (HACC PYP).

The District Nurse (Division 1 Registered Nurse) will function as a member of the HNS/DNS team and is responsible for the planning and implementation of high-quality nursing services and care to consumers within the HNS funding stream i.e. frail older people, people with a disability and their carers. A small component of the role also involves working in a private practice model with consumers who have a funding package (for example a Home Care Package or the National Disability Insurance Scheme NDIS) or are full fee-paying working, within the allocated hours and resources available from within the consumer's funding package. This involves working closely with case managers, support co-ordinators and planners to ensure the provision of care meets the consumer's needs.

The District Nurse will provide specialist home nursing services including assessment of broader care needs to a culturally diverse community. District Nursing Service provides nursing services for HITH. The HITH program provides treatment to consumers in their own homes, who have acute conditions and would otherwise require inpatient treatment. A wide range of conditions are admitted to the HITH program including those consumers needing IV antibiotics, complex wound therapy or post-surgical nursing care. The District Nurse will be required to undertake the Hospital in the Home Coordinator role as required.

District Nursing Services will be provided largely on an individual basis in home-based settings or clinic and involves (however is not limited to) clinical assessment, complex wound care - NPWT, catheter care, medication management, diabetes management and stomal management.

The role also involves developing consumer directed care plans with an episodic approach focusing on consumers identified goals and priorities. There is an opportunity to work closely with local government/ council services, home care agencies and other community programs to assist achieving the consumer's goals.

Services will be provided within the philosophy of the Victoria HACC PYP Active Service Model (ASM) and CHSP wellness, re- abalement and restorative frameworks. The frameworks aim to increase the effectiveness of services by maximising consumer independence through person centred and capacity building approaches to service delivery. As an outcome of this model of care the capacity of consumers to live independently and to participate in social and community activities is improved or maintained such that their need for recurrent CHSP/HACC PYP services is delayed or reduced.

Home Nursing Services provide high-quality care, as a provider we engage in meaningful and active partnerships with individuals, ensuring their perspective shape organisational priorities and drive continuous improvement. This collaborative approach fosters trust, respects individual experiences, and ensures that services are responsive, inclusive, person-centred, and aligned with the needs and preferences of those receiving care.

RESPONSIBILITIES AND DUTIES

The following duties are inclusive of but not limited to the Division 1 Registered Nurse:

- Deliver nursing services in accordance with the CHSP, HACC PYP and NDIS program guidelines
- Provide comprehensive assessment of the older person
- Participate in consumer directed care planning and goal setting
- Support HITH program with advanced clinical nursing skills and knowledge
- Provide advice and guidance for community and other organisations regarding CHSP, HACC PYP and NDIS Physiotherapy interventions
- Represent the DNS at organisational and regional meetings as required
- Undertake quality improvement and service development activities
- Supervise student placements
- Support Graduate- Registered nurse graduate program with clinical supervision and support
- Advanced wound care knowledge and principles
- Experience in providing services within a self-management framework and active service model/reablement approach to care delivery

KEY SELECTION CRITERIA

Formal Qualification(s) and Required Registration(s):

- Current registration with the Australian Health Practitioner Regulation Agency (AHPRA) as a Registered Nurse

Essential:

- Experience in the delivery of nursing services within home, and community settings to consumers with complex presentations, inclusive of complex health conditions, memory impairment, cultural and diverse backgrounds.
- Demonstrated expert clinical assessment, care management, experience and knowledge related to primary health care
- Experience in providing services with an episodic approach and within a self-management framework and active service model/reablement approach to care delivery

- Knowledge of the service system, and ability to liaise and advocate across the full spectrum of health and community services
- Ability to work independently with advanced clinical skills and knowledge to make timely responses to care
- Excellent interpersonal, written and communication skills, including computer literacy and the ability to produce well-written reports
- The ability to work collaboratively as an individual practitioner within an interdisciplinary team environment including the ability to initiate and maintain effective professional relationships
- Proven organisational and time management skills with an ability to prioritise and manage a diverse caseload
- Current Australian Drivers Licence; experienced driver with rural /dirt road driving experience
- Clear National Disability Insurance Scheme Worker Screening Check prior to commencement of employment

Desirable

- Post Registration Qualification in specialist nursing services (i.e. Gerontology, Diabetes Education, Stomal Therapy, Chronic Disease Management, or Wound care)
- An understanding of service delivery issues in rural areas

KEY PERFORMANCE INDICATORS

Your performance will be measured through your successful:

- Promoting and enabling of efficient teamwork and service provision both within the department and/or organisation and with other service providers
- Ability to contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity
- Attendance and active participation at meetings as required
- Education Framework and HNS / CHSP / HACC PYP / NDIS training and education requirements
- Utilisation of service co-ordination policies, procedures and practices in the delivery of consumer care
- Completion of care plans for all consumers
- Completion of correspondence to communicate consumer plans and outcomes in line with team requirements
- Completion of service development plans and quality improvement activities
- Active participation in the Performance and Development review process
- Adhere to the Nursing and Midwifery Australian Health Professionals Registry Agency Code of Ethics and Practice Standards

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AT GV HEALTH ALL STAFF ARE REQUIRED TO

- Demonstrate GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines
- Develop and maintain collaborative relationships with all other teams and professionals
- This role may from time to time deal with distress, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. GV Health staff are

required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment
- Provide trauma informed and culturally appropriate services
- Maintain a safe working environment for yourself, your colleagues and members of the public
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce
- Contribute to organisational quality and safety initiatives
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children
- Complete the mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public
- Seek internal customer or consumer feedback and respond accordingly to identify areas of needs
- Comply with requirement of National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements
- Comply with the principles of patient and family centred care
- Not smoke or vape on GV Health premises
- Comply with immunisation requirements as per the Department of Health Victoria
- Comply with all applicable to position pre-employment checks, which may include but is not limited to, police checks, working with children's check (WWCC), National Disability Insurance Scheme (NDIS), Aged Care screening requirements

ACCEPTANCE:

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that The GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

Community Care & Mental Health & Chief Allied Health Officer	**Registered District Nurse – Home Nursing Services**
Reviewed by:	Nurse Unit Manager – Home Nursing Services
Issue Date:	September 2026

ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: Values and Vision - GV Health

OUR STRATEGIC PLAN

The Goulburn Valley Health Strategic Plan 2024-2026 provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: Strategic Plan 2024-2026 - GV Health

FOR MORE INFORMATION

Application tips: Application Tips - GV Health
GV Health: https://www.gvhealth.org.au/about/
Child Safety and Wellbeing: Child Safety and Wellbeing - GV Health
Living in Goulburn Valley: Goulburn | Regional Living Victoria
GV Community Connector: Community Connector Program for Businesses