

Position Description

Position Title:	Hume Network Project Lead
Reports to:	Clinical Programs Director – Hume Local Health Service Network
Department:	Hume Health Services Partnership
Directorate:	Hume Health Services Partnership
Cost centre:	D0430
Code & classification:	Grade 7 (HS7)
Employment conditions:	Health and Allied Services, Managers and Administrative Workers (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2021 – 2025 and its successors, and GV Health Policies and Procedures (and as varied from time to time)

GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

POSITION SUMMARY

The Hume Network Project Lead is a senior project and leadership position within the Hume Local Health Service Network (Network), which is one of six regional health networks supporting state-wide system improvement and reform initiatives. Redesign, change management and digital innovation are key components of this improvement initiative.

The Hume Network includes twelve public health services in the Network, including Albury Wodonga Health, Alpine Health, Beechworth Health Service, Benalla Health, Corryong Health, Goulburn Valley Health, Kyabram District Health Service, Mansfield District Hospital, NCN Health, Northeast Health Wangaratta, Tallangatta Health Service, Yarrawonga Health.

The Hume Network Project Lead is responsible for liaising with key staff from the twelve health services in the Hume Network, focusing on network priority areas including clinical service access and flow, Residential in reach, and facilitating implementation of clinical service plan strategic directions. In addition, the Project Lead will support progression of Common and Local initiatives contained in the 2025-26 and 2026-27 Statement of Expectations. Liaising with key stakeholders and adopting a collaborative approach to facilitate implementation of these key projects across Hume Network is essential.

Project priorities include promoting coordinated approaches to enhance and embed Digital health initiatives that support patient access and flow within the Network along with uptake of remote patient monitoring (RPM) approaches to care. Understanding and optimising uptake and usage of the Hume Access to Care digital health platform (Miya Flow, Access, Command and Miya Care) at the twelve health services will be an important component of the patient access and flow initiative across the Network.

Ensuring consumer consultation to enable care closer to home where possible, will be another important element in the design and sustainability of project objectives.

The role will suit an experienced project lead with relevant health service experience, preferably in a rural and regional environment. Liaison with health service executive, relevant frontline clinical managers and staff to develop and embed a shared understanding of Network priorities across the Hume Network will be critical to the success of the role.

The suitable candidate will be a leader in clinical change management and redesign principles, as well as possessing project experience and strong reporting, interpersonal and communication skills in managing multiple stakeholders across all health-related disciplines.

This role will be based at GV Health and reports to the Director Clinical Programs, Hume LHSN. Working from home is supported and travel across the region will be required at times.

RESPONSIBILITIES AND DUTIES

The following duties are inclusive of but not limited to the following:

Hume Network Project Lead will work in partnership with the Director Clinical Programs, Executive Director and project team members from the Hume Network to support Network common and local initiatives, collectively progress Access Equity and Flow priorities and implement clinical service plan strategic directions.

More specifically the role involves,

- Leading the Hume Network project priority of regional Access and Flow, including inter-hospital transfers enabling step up and step-down care
- Leading the Residential in Reach rural expansion pilot project as part of the Access Equity and Flow priority area
- Facilitating progression of common and local initiatives contained in the 2025-26 and 2026-27 Statement of Expectations.
- Facilitating the implementation of clinical service plan strategic directions for the Hume Network
- Promoting and embedding clinical utilisation of the Hume Access to Care digital health platform to support patient Access, Equity and Flow across the region
- Supporting the adoption of remote patient monitoring approaches to care including:
 - Uptake of Miya Care application within existing models of care
 - Development of new models of care that include remote patient monitoring and utilisation of the Miya Care application.
 - Ensuring all relevant stakeholders are involved and consulted in development of the Hume Access and Flow project plan and Residential in Reach implementation plan. This includes establishing, leading and coordinating project working groups as identified and required.
- Maintain and monitor effective systems for project evaluation and redesign documentation and reporting.
- Ensure Access and Flow project plan and outcomes are tracked and reported monthly against project deliverables.
- Ensure Residential in Reach implementation plan and outcomes are tracked and reported monthly against project deliverables.
- Ensure Clinical Service plan strategic directions are tracked and reported monthly against project deliverables.
- Responsible for monitoring project deliverables and providing written reports for the Hume
- LHSN Access and Flow Committee second monthly.
- Timely identification of project risks and utilisation of risk management strategies to identify

KEY SELECTION CRITERIA

Essential:

- Experience working in the health sector in either a clinical or non-clinical role
- Ability to relate to and communicate with acute, sub-acute, non-admitted clinical team(s)
- Previous or current re-design and change management experience
- Demonstrated project experience defining objectives, planning and monitoring performance to achieve the stated objectives.
- Demonstrated knowledge and experience in the planning, implementation and evaluation of clinical services
- Demonstrated experience in decision making, advocacy and negotiation skills with innovative and flexible approaches to problem solving challenges
- Demonstrated expertise in change management principles and methodologies, with a proven ability to lead, implement and monitor change initiatives within a healthcare setting
- Experience in report writing.
- Australian Drivers License

Desirable:

- Experience and understanding of rural and regional health services and the operation of both the clinical and non-clinical environments.
- Knowledge of enabling frameworks and digital systems that support them.

KEY PERFORMANCE INDICATORS

Your performance will be measured through your successful achievement of:

- Development and maintaining of collaborative relationships with all other teams and professionals;
- Promoting and enabling of efficient teamwork and service provision both within the department and/or organisation and with other service providers;
- Ability to contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- Monitoring and reporting of project progression and outcomes against agreed project deliverables
- Project plans meet project time, quality and budget targets
- Attendance and reporting updates to Hume Network leadership and governing committees
- Second monthly written progress reports on projects (or more frequently if requested)
- Establishment and coordination of reference / working groups as identified in project plan
- Quality, safety and risk plans and activities are implemented in accordance with the relevant frameworks and procedures
- 80% attendance and active participation at committees, working groups and meetings
- Active participation in the Performance and Development review process

ALL GV HEALTH STAFF ARE REQUIRED TO

- Demonstrate GV Health's CREATE values and behaviours and being a role model for living the values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Develop and maintain collaborative relationships with all other teams and professionals;
- Promote and enable efficient teamwork and service provision both within the department and/or organisation and with other service providers;
- Contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete and maintain all mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Comply with requirements of the National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
- Comply with the principles of patient and family centred care;
- Not smoke or vape on GV Health premises;
- Comply with immunisation requirements as per the Victorian Department of Health Victoria;
- Comply with all applicable position pre-employment checks that are relevant to the role, which may include but is not limited to; police checks, Working with Children's Check (WWCC), National Disability Insurance Scheme (NDIS) and Aged Care screening requirements;
- In this role you may occasionally interact with distressed, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. All staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment.

ACCEPTANCE:

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.



I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

Hume Health Services Partnership	Hume Network Project Lead
Reviewed by:	Clinical Programs Director – Hume Local Health Service Network
Issue Date:	April 2026

ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: [Values and Vision - GV Health](#)

OUR STRATEGIC PLAN

The **Goulburn Valley Health Strategic Plan 2024-2026** provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

FOR MORE INFORMATION

Application tips: [Application Tips - GV Health](#)

GV Health: <https://www.gvhealth.org.au/about/>

Child Safety and Wellbeing: [Child Safety and Wellbeing - GV Health](#)

Living in Goulburn Valley: [Goulburn | Regional Living Victoria](#)

GV Community Connector: [Community Connector Program for Businesses](#)