

# Position Description

<b>Position Title:</b>	Chronic Heart Failure Nurse
<b>Reports to:</b>	HARP - DMT Manager & Operations Manager – HIP Hospital Avoidance Programs
<b>Department:</b>	HARP - Disease Management Team
<b>Directorate:</b>	Community Care & Mental Health
<b>Cost centre:</b>	[D0002]
<b>Code &amp; classification:</b>	Registered Nurse Grade 3A (YT11), Registered Nurse Grade 3B (YU11)
<b>Employment conditions:</b>	Subject to the 2024-28 Nurses and Midwives (Victorian Public Sector) and GV Health Policies and Procedures (and as varied from time to time)

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**GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.**

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises and any such changes will be made in consultation with the affected employee(s).

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## POSITION SUMMARY

The Chronic Heart Failure (CHF) Nurse in the HARP - Disease Management Team provides specialised, client-centred care for individuals with CHF in a community setting. The role focuses on care coordination, addressing the client's holistic needs, and improving outcomes through education and self-management support.

The CHF Nurse works within a multidisciplinary team including nursing, physiotherapy, occupational therapy, dietetics, social work, and team assistants. This nursing role also contributes to continuous improvement and evaluation of program quality and outcomes.

The HARP Disease Management Team aims to improve outcomes and reduce hospital readmissions for clients with chronic cardiac or respiratory conditions. It operates within the broader Health Avoidance Programs, which support better care across the continuum and reduce avoidable hospital presentations.

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## RESPONSIBILITIES AND DUTIES

**The following duties are inclusive of but not limited to the following:**

- Conduct comprehensive client assessments in the home or other appropriate settings.
- Provide nursing management and care coordination for clients with CHF and some with Chronic Obstructive Pulmonary Disease (COPD).
- Deliver education and support to promote condition self-management and address barriers to care.
- Coordinate services to support clients' quality of life and independence.
- Facilitate access to medical care and liaise with GPs and specialists, advocating for clients when required.
- Work collaboratively within a multidisciplinary team to optimise client health and functioning.

- Deliver high-quality, best-practice services to consumers and internal stakeholders that add value to GV Health.
  - Support team nursing staff with clinical intake and coordination of post-discharge oxygen therapy.
  - Contribute to clinical effectiveness by supporting appropriate systems, information, and services in clinical areas.
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## **KEY SELECTION CRITERIA**

### **Formal Qualification(s) and Required Registration(s):**

- Current registration with the Australian Health Practitioner Regulation Agency as a Registered Nurse

### **Essential:**

- Well-developed problem solving and analytical skills with demonstrated skills and experience in the provision of CHF and COPD education, support and clinical care.
  - Well-developed understanding of integrated approaches to chronic illness across healthcare
  - Sound knowledge of person-centred care and experience in the planning, implementation and evaluation of nursing services within the home and community settings
  - Excellent interpersonal, written & verbal communication skills including problem solving ability & computer literacy
  - The ability to work collaboratively as an individual practitioner within an interdisciplinary team environment including the ability to initiate and maintain effective professional relationships
  - Current Driver's License
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## **KEY PERFORMANCE INDICATORS**

### **Your performance will be measured through your successful achievement of:**

- Demonstrating of GV Health CREATE values and behaviours and being a role model for living the values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour
  - Registration is maintained and working within scope of practice
  - Attendance and active participation at meetings as required
  - 100% compliance with core competencies and training requirements as outlined in the GV Health Education Framework
  - Active participation in the Performance and Development Review process
  - Actively participate in quality improvement activities within the HARP DMT
  - Participate in team reviews of practice and processes
  - Ensure that referrals to the program are prioritised and seen within a timely manner
  - Evaluate the nursing service delivery to ensure best practice
  - Deliver nursing services in line with established HARP-DMT program guidelines and processes.
  - Submit required data in a timely manner
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## **ALL GV HEALTH STAFF ARE REQUIRED TO**

- Demonstrate GV Health's CREATE values and behaviours and being a role model for living the values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Develop and maintain collaborative relationships with all other teams and professionals;
- Promote and enable efficient teamwork and service provision both within the department and/or organisation and with other service providers;
- Contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete and maintain all mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Comply with requirements of the National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
- Comply with the principles of patient and family centred care;
- Not smoke or vape on GV Health premises;
- Comply with immunisation requirements as per the Victorian Department of Health Victoria;
- Comply with all applicable position pre-employment checks that are relevant to the role, which may include but is not limited to; police checks, Working with Children's Check (WWCC), National Disability Insurance Scheme (NDIS) and Aged Care screening requirements;
- In this role you may occasionally interact with distressed, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. All staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment.

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## **ACCEPTANCE:**

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.



I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

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<b>Community Care &amp; Mental Health</b>	<b>Chronic Heart Failure Nurse</b>
<b>Reviewed by:</b>	Operations Manager - HIP Hospital Avoidance Programs
<b>Issue Date:</b>	April 2026

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## ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

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## OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

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## OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: [Values and Vision - GV Health](#)

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## OUR STRATEGIC PLAN

The **Goulburn Valley Health Strategic Plan 2024-2026** provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

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## FOR MORE INFORMATION

**Application tips:** [Application Tips - GV Health](#)

**GV Health:** <https://www.gvhealth.org.au/about/>

**Child Safety and Wellbeing:** [Child Safety and Wellbeing - GV Health](#)

**Living in Goulburn Valley:** [Goulburn | Regional Living Victoria](#)

**GV Community Connector:** [Community Connector Program for Businesses](#)