

# Position Description

<b>Position Title:</b>	Clinical Pharmacist (Rotational)
<b>Reports to:</b>	Director of Pharmacy
<b>Department:</b>	Pharmacy
<b>Directorate:</b>	Clinical Operations
<b>Cost centre:</b>	N0002
<b>Code &amp; classification:</b>	Grade 1 (SW5-SW10)
<b>Employment conditions:</b>	Medical Scientists, Pharmacists and Psychologists Victorian Public Sector (Single Interest Employers) Enterprise Agreement 2021-2025 and GV Health Policies and Procedures (and as varied from time to time)

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**GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.**

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

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## POSITION SUMMARY

This position provides expert professional knowledge to ensure the optimal use of medications within Goulburn Valley Health (GVH). The provision of clinical pharmacy and operational support services on a rotational basis across GVH campuses and contracted health partners to contribute to an adequate patient flow within the organisation and partnered Health Services

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## RESPONSIBILITIES AND DUTIES

**The following duties are inclusive of but not limited to the following:**

- Provide a high-quality service to consumers that reflect best practice and adds value to GV Health.
- Maintain sound knowledge and appropriate use of services relevant to the patient.
- Dispense medications for inpatients, outpatients and discharge patients, including supplies of non-Imprest medications, restricted substances, and aseptic and non-aseptic manufacturing.
- Provide a ward-based clinical pharmacy service, including clinical pharmacy review, clinical interventions, and completion of medication reconciliation (also known as medication management plan).
- Provision of patient counselling and education (including medication information leaflet and medication discharge list) to optimise therapeutic outcomes.
- Travel to GVH campuses and partnered Health service to provide clinical pharmacy service
- Provision of written and verbal information to drug information queries.
- Assist with the ordering of stock and annual stock take.
- Undertake other duties as directed by Deputy Director, such as weekend roster, on-call, late-shift, and relief secondment in different Pharmacist positions as necessary.

- Ensure smooth transition of patients through the health care system, liaising with relevant staff and community agencies to ensure continuity of care for individual patients and their families.
- Actively contribute to adequate patient flow within the organisation by prioritising discharge facilitation.
- Record and evaluate Key Performance Indicator (KPI) data, monitor and ensure all clinical activities undertaken to fulfil or exceed the applicable competency standards of the profession and the standards set by the Pharmacy Department.
- Participate in ward meetings and clinical gatherings and contribute towards medication issues discussed.
- Fully compliant with core competencies and training requirements outlined in the GV Health Education Framework.
- Participate in the Performance and Development (PD) review process.
- Act following GVH Pharmacy Department Policies

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## **KEY SELECTION CRITERIA**

### **Formal Qualification(s) and Required Registration(s):**

#### **Essential:**

- Current Pharmacist registration with the Australian Health Practitioner Regulation Agency.
- Demonstrate knowledge of clinical pharmacy and pharmacotherapy and ability to apply this knowledge and promote quality use of medicines.
- Ability to participate in the on-call, after-hours, weekend and public holidays and rotation to GVH campuses and partnered services work as required
- Demonstrate ability to prioritise own workload and communicate effectively across team members.
- Display judgment and demonstrate initiative and independence in problem-solving.
- Demonstrate ability to supervise other pharmacy staff and students.
- Demonstrated computer skills and ability to utilise Windows-based applications.
- Demonstrated commitment to further education, quality improvement activities and positive influence change as required.

#### **Desirable:**

- Experience in the provision of hospital pharmacy service.

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## **KEY PERFORMANCE INDICATORS**

### **Your performance will be measured through your successful achievement of:**

- Demonstrating of GV Health CREATE values and behaviours and being a role model for living the values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;

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## **ALL GV HEALTH STAFF ARE REQUIRED TO**

- Demonstrate GV Health's CREATE values and behaviours and being a role model for living the values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Develop and maintain collaborative relationships with all other teams and professionals;
- Promote and enable efficient teamwork and service provision both within the department and/or organisation and with other service providers;
- Contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete and maintain all mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Comply with requirements of the National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
- Comply with the principles of patient and family centred care;
- Not smoke or vape on GV Health premises;
- Comply with immunisation requirements as per the Victorian Department of Health Victoria;
- Comply with all applicable position pre-employment checks that are relevant to the role, which may include but is not limited to; police checks, Working with Children's Check (WWCC), National Disability Insurance Scheme (NDIS) and Aged Care screening requirements;
- In this role you may occasionally interact with distressed, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. All staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment.

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### **ACCEPTANCE:**

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.



By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

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<b>Clinical Operations</b>	<b>Clinical Pharmacist</b>
<b>Reviewed by:</b>	Director of Pharmacy
<b>Issue Date:</b>	February 2026

## ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

## OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

## OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: [Values and Vision - GV Health](#)

## OUR STRATEGIC PLAN

The **Goulburn Valley Health Strategic Plan 2024-2026** provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

## FOR MORE INFORMATION

**Application tips:** [Application Tips - GV Health](#)

**GV Health:** <https://www.gvhealth.org.au/about/>

**Child Safety and Wellbeing:** [Child Safety and Wellbeing - GV Health](#)

**Living in Goulburn Valley:** [Goulburn | Regional Living Victoria](#)

**GV Community Connector:** [Community Connector Program for Businesses](#)