

Position Description

Position Title:	Allied Health Research Knowledge Translation Lead/Rural Health Academic Network Coordinator
Reports to:	Manager Allied Health Education and Research Unit and Senior Research Fellow, Department of Rural Health
Professionally reports to	Chief Allied Health Officer
Department:	Allied Health Education and Research Unit
Directorate:	Community Care and Mental Health
Cost centre:	N2009
Code & classification:	Dietitian Grade 4 (JC1-JC41), Pharmacist Grade 4 (TA20-TA22), Psychologist Grade 4 (PM1-PM5), Exercise Physiologists Grade 4 (EP90-EP93), Medical Imaging Technologist Grade 4 (AF31-AF34), Occupational Therapist Grade 4 (VG14-VG17), Podiatrist Grade 4 (CV17-CV20), Physiotherapist Grade 4 (VB24-VB27), Social Worker Grade 4 (SC53-SC46), Speech Pathologist Grade 4 (VW24-VW27)
Employment conditions:	Medical Scientists, Pharmacists and Psychologists Victorian Public Sector (Single Interest Employers) Enterprise Agreement 2021 – 2025, Allied Health Professionals (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2021-2026 and GV Health Policies and Procedures (and as varied from time to time)

GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

POSITION SUMMARY

The Allied Health Research Knowledge Translation Lead (AHRKTL)/RHAN coordinator is an organisation-wide role focused on supporting research knowledge and capacity building among allied health professionals working in all settings across GV Health throughout all career stages. The role reports to the Allied Health Education & Research Unit Manager at GV Health and is co-supervised by a senior research fellow at the Department of Rural Health, University of Melbourne. The role is embedded within the multi-disciplinary Allied Health Education and Research Unit.

The Allied Health Research Knowledge Translation Lead/RHAN coordinator position is a key role in the organisation and Hume region. The role focuses on continually developing the capability and competency of the allied health workforce in the region to support the delivery of high-quality healthcare. Building research capacity will add to a suite of education and support measures for rural allied health professionals that aims to support the attraction, recruitment and retention of a talented, collaborative and innovative workforce in the Hume region. The position requires excellent communication and collaboration skills to work closely with key stakeholders including allied health educators, managers of allied health professionals, researchers and other key staff both internal and external to GV Health. In collaboration with other members of the AH Education and Research Unit and colleagues at Department of Rural Health, University of Melbourne, the AHRKTL will

actively contribute to the conceptualisation, planning, conduct and dissemination of quality assurance and research projects via conference presentations and publications.

The Allied Health Research Knowledge Translation Lead/RHAN coordinator will help to drive innovation, translate research into practice and contribute to the strategic direction of allied health research within GV Health and the wider Hume region. Furthermore, the AHRKTL/RHAN coordinator will contribute to the development of clinical research frameworks and programs for Allied Health staff and students.

EXTERNAL RELATIONSHIPS:

Liases with:

- Allied Health Research Knowledge Translation Lead CoP
- Education Providers – postgraduate & undergraduate
- Allied Health Clinical Educator networks
- Professional associations
- Key stakeholders in regional and metropolitan Allied Health research, clinical practice and education.
- Hume Region Managers of Allied Health Professionals
- Hume Region Allied Health Clinicians
- Department of Rural Health and Rural Health Academic Network, University of Melbourne

INTERNAL RELATIONSHIPS:

Liases with:

- Allied Health Clinical Educators
- Managers of Allied Health Professionals
- Nursing, Midwifery and Medical Clinical Educators
- Director of Ethics and Research
- Research Governance, Ethics and Trial Coordinator
- Mental Health Clinical Educators
- Allied Health workforce

RESPONSIBILITIES AND DUTIES

The following duties are inclusive of but not limited to

- Foster a culture of organisational enquiry and evidence-informed practice within GV Health and Hume region health services,
- Support clinical teams to translate research into clinical practice and implement evidence-based clinical programs that are evaluated, improved, and aligned with best practice principles.
- Coordinate research training workshops and seminars that address identified educational needs across the research continuum
- Lead and/or actively engage in a personal program of research from conceptualisation through to dissemination of findings.
- Build partnerships with internal and external stakeholders to access funding and research opportunities that align with GV Health's strategic and operational priorities.
- Conduct, collaborate and supervise others in healthcare research and quality improvement activities
- Contribute to the development, implementation and evaluation of an Annual Allied Health Education and Research Plan.

- Promote dissemination of quality assurance and research findings by supporting staff to develop conference presentation submissions and publications.
 - Attend University of Melbourne University Department of Rural Health and Rural Health Academic Network team meetings, and acknowledge Rural Health Multidisciplinary Training Programme support in all publications and presentations.
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KEY SELECTION CRITERIA

Formal Qualification(s) and Required Registration(s):

- Approved tertiary qualification in Exercise Physiology, Medical Imaging Technology, Occupational Therapy, Physiotherapy, Podiatry, Social Work, Speech Pathology, Pharmacy, Dietetics, or Psychology
- Current registration with the Australian Health Practitioner Regulation Agency (AHPRA) as required. For non-AHPRA registered disciplines, eligibility for full membership of relevant peak professional association must be demonstrated and maintained in accordance with GV Health credentialing procedures.
- Completion of Doctor of Philosophy by research or nearing completion of Doctor of Philosophy by research in an area relevant to Allied Health research.

Essential:

- Demonstrated knowledge, skills and experience in research activities relevant to the responsibilities of the position
- Demonstrated capacity in scientific writing via publications in peer reviewed scientific journals
- Demonstration of capacity to apply for and attract funding for research
- Experience in leadership, including leading the professional development of others at undergraduate, professional and postgraduate level
- Demonstrated ability to form collaborative links with significant stakeholders for example educational institutions, external industry organisations and professional bodies
- Demonstrated understanding of organisational change concepts and practices
- Contributing to research policy within an organisation or at broader sector level to increase profile as a leader in research
- Highly developed skills in organisation, time management, planning and priority setting.
- At least 10 years' post qualifying professional clinical experience

Desirable:

- Demonstrated capacity to lead successful research grant applications
 - Experience in clinical trials research
 - Demonstrated understanding of contemporary issues and directions affecting Allied Health professions and health services in Victoria
 - Information technology skills including the development of e-learning strategies
 - Evidence of publications or conference presentations related to research in allied health education or associated fields.
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KEY PERFORMANCE INDICATORS

Your performance will be measured through your successful:

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Contribution to identifying and addressing strategic priorities in allied health research at the organisational and regional level.
- Contribution to the development, implementation and evaluation of an Annual Allied Health Education and Training Plan
- Provision of leadership in allied health research at the organisational and regional level, demonstrated by the successful conceptualisation, delivery and evaluation of research or quality assurance projects that meet identified needs.
- Engagement in a personal program of quality assurance or research activities relevant to allied health
- Facilitation of opportunities for allied health staff to engage in training programs in research skills to support quality improvement, leadership and capability skills and other education initiatives.
- Collaboration with managers of allied health professionals to support identified research or quality assurance opportunities for allied health professionals across all career stages.
- Where requested, lead or assist with collaborative regional initiatives.
- Where requested, engagement with organisation-wide activities to promote a research culture for the allied health workforce at GV Health.
- Maintenance of professional registration practice within scope
- Participation in the Performance and Development review process

AT GV HEALTH ALL STAFF ARE REQUIRED TO

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- This role may from time to time deal with distress, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. GV Health staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment;
- Maintain a safe working environment for yourself, your colleagues and members of the public;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete the mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Seek internal customer or consumer feedback and respond accordingly to identify areas of needs;
- Comply with requirement of National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;

- Comply with the principles of patient and family centred care;
- Not smoke or vape on GV Health premises;
- Comply with immunisation requirements as per the Department of Health Victoria;
- Comply with all applicable to position pre-employment checks, which may include but is not limited to; police checks, working with children’s check (WWCC), National Disability Insurance Scheme (NDIS), Aged Care screening requirements.

ACCEPTANCE:

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that The GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

Community Care and Mental Health

Allied Health Research Knowledge Translation Lead

Reviewed by:

Emma Macdonald

Issue Date:

January 2026

ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: [Values and Vision - GV Health](#)

OUR STRATEGIC PLAN

The **Goulburn Valley Health Strategic Plan 2024-2026** provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

FOR MORE INFORMATION

Application tips: [Application Tips - GV Health](#)

GV Health: <https://www.gvhealth.org.au/about/>

Child Safety and Wellbeing: [Child Safety and Wellbeing - GV Health](#)

Living in Goulburn Valley: [Goulburn | Regional Living Victoria](#)

GV Community Connector: [Community Connector Program for Businesses](#)