

Position Description

Position Title:	Mobile Intensive Support and Treatment Clinician
Reports to:	Adult Community Mental Health Manager
Department:	Adult Community Mental Health
Directorate:	Community Care & Mental Health
Cost centre:	H0452
Code & classification:	Registered Psychiatric Nurse Grade 3 (NP81 - NP74), Social Worker Grade 2 (YC42 - YC45), Psychologist Grade 2 (PK1 - PK4), Occupational Therapist Grade 2 (YB20 - YB23)
Employment conditions:	Victorian Public Mental Health Services Enterprise Agreement 2020 – 2024; and its successors; Victorian Public Health Sector (Medical Scientists, Pharmacists and Psychologists) Enterprise Agreement 2021 – 2025 and its successor and GV Health Policies and Procedures (and as varied from time to time)

GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

POSITION SUMMARY

The Mobile Intensive and Treatment Clinician works alongside the senior Mobile Intensive Support and Treatment Clinician to provide additional support for complex Case Managed consumers which extends beyond ordinary business hours.

The Mobile Intensive Support and Treatment Team provides extended hours clinical support to Adult Case Managed consumers residing in the Shires of Moira, Strathbogie, Mitchell, Murrindini and the City of Greater Shepparton.

RESPONSIBILITIES AND DUTIES

The following duties are inclusive of but not limited to the following:

- Liaise with Adult Community Case Managers to identify consumers who will benefit from additional support during hours of operation
- Monitor consumers' mental state and risk
- Report and escalate changes in consumers' mental state and/or risk to the treatment team
- Administer medications where required, or arranging medication administration by a qualified professional
- Accurate and timely completion of documentation in consumers' files
- Liaise with family members or carers as appropriate
- Prioritise duties according to acuity and time constraints
- Provide a high-quality service to internal customers and consumers that reflects best practice and

- adds value to GV Health Assist the organisation in achieving clinical effectiveness by providing the appropriate systems, information or services to clinical areas
 - Attend care plan meetings, incorporating Psychiatrists, Case Managers and Key Workers and consumers.
 - Liaise with family or other carers and mental health service staff (e.g. Community Clinicians, Medical Officers, and Psychiatrists/Registrars).
 - Communicate and liaise with consumers significant others as appropriate
 - Ensure that services are delivered within the requirements of the Victorian Mental Health Act (2022)
 - In the case of consumers experiencing deterioration in mental status uses their clinical decision-making skills and follows the GVAMHS Escalation Clinical Practice Guideline
 - Monitor and facilitate the documentation and reporting compliance including; admission paperwork, outcome measures, risk assessment and Client Management Interface (CMI) reporting & contacts
 - Maintain all clinical records, documentation and ISBAR and secure information adhering to GV Health processes.
 - Provide post discharge follow up in line with Discharge from Mental Health Clinical Practice Guideline
 - To display the ability or understanding of AOD screening and assessment of substance use/withdrawal and the principles of an integrated mental health and AOD treatment approach
 - Ensure consumers, families/representatives or carers are provided with timely information and are involved in decision making about their care planning and treatment
 - Accept accountability for own actions and seek guidance when a situation exceeds experience and/or knowledge
 - Uphold and protect consumer rights, maintain strict confidentiality and continually practice to the principles of open disclosure
 - Comply with best practice healthcare standards, legislation, and GV Health's Clinical Governance Framework and clinical practice guidelines
 - Consumer feedback and complaints are responded to appropriately to ensure that issues are resolved and quality and safe clinical care is provided
 - Maintain accurate and current clinical records ensuring documentation meets professional and legal standards
 - Promptly report vital consumer observations that are outside the normal range as per clinical guidelines
 - Ensure an effective discharge from hospital or services that reflects the needs of the consumer
-

KEY SELECTION CRITERIA

Formal Qualification(s) and Required Registration(s):

- Registered Psychiatric Nurses must have a postgraduate qualification or equivalent in mental health
- Psychologists must have current clinical psychology or forensic psychology registration with the Psychology Board of Australia
- Social Workers must be eligible for membership of the Australian Association of Social Workers (AASW)
- Occupational Therapists must be eligible for registration with the Occupational Therapy Board of Australia

Essential:

- Sound knowledge of principles and practice of psychiatric care
- Demonstrates competence in assessment of mental state and risk, care delivery and case management of consumers with a psychiatric illness
- Well-developed interpersonal and communication skills

- Proven ability to liaise and negotiate with other staff and agencies
- Evidence of ability to work with consumers in a family, gender, culture and diversity sensitive manner
- A sound knowledge of the Mental Health Act (Vic) 2022
- A demonstrated capacity to work autonomously in a community mental health setting
- Engage and participate in an integrated AOD assessment and treatment process
- Current Driver's License

Desirable:

- Understanding of Indigenous Australian culture, beliefs and customs
- Sound Computer skills
- Previous experience working in an Acute Mental Health setting

KEY PERFORMANCE INDICATORS

Your performance will be measured through your successful achievement of:

- Commitment to the GV Health Values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour.
- Current registration with the Australian Health Practitioner Regulation Agency as a Registered Nurse,
- Highly developed clinical skills including experience in community-based case management community liaison and the development of community networks.
- Competency providing contemporary and evidence based therapeutic interventions and a willingness and plan to continue professional development of therapeutic skills
- High level of organisational skills, communication skills (both verbal and written) and interpersonal skills.
- Ability to problem solve, negotiate and communicate with staff and other service providers.
- Ability to work as a member of a multi-disciplinary team as well as to work independently, including the ability to work with initiative and appropriately with limited direction
- Relevant experience and demonstrated skills in the principles and practice of working with people with severe psychiatric disorder.
- Commitment to working with consumers from various ethnic backgrounds and with a diverse range of people at all levels.
- Skills in liaison, collaboration and negotiation with other service providers, consumers and carer groups and other community agencies.
- Computer literacy is essential.
- Sound knowledge of the Mental Health Act 2014 and other relevant legislation.
- Engage and participate in an integrated AOD assessment and treatment process.
- A current Victoria Driver's licence is required.
- Evidence of full immunisation against COVID-19 and Influenza
- Satisfactory National Criminal History Record Check upon commencement of employment and
- Satisfactory Victorian Employee Working with Children Check prior to commencement of employment
- Completion of a Commonwealth of Australia Statutory Declaration prior to commencement of Employment
- Registration is maintained and working within scope of practice
- Attendance and active participation at meetings as required
- 100% compliance with core competencies and training requirements as outlined in the GV Health Education Framework

- Active participation in the Performance and Development review process In line with GVAMHS Performance and reporting framework
-

ALL GV HEALTH STAFF ARE REQUIRED TO

- Demonstrate GV Health's CREATE values and behaviours and being a role model for living the values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
 - Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
 - Develop and maintain collaborative relationships with all other teams and professionals;
 - Promote and enable efficient teamwork and service provision both within the department and/or organisation and with other service providers;
 - Contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
 - Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
 - Contribute to organisational quality and safety initiatives;
 - Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
 - Complete and maintain all mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
 - Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
 - Comply with requirements of the National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
 - Comply with the principles of patient and family centred care;
 - Not smoke or vape on GV Health premises;
 - Comply with immunisation requirements as per the Victorian Department of Health Victoria;
 - Comply with all applicable position pre-employment checks that are relevant to the role, which may include but is not limited to; police checks, Working with Children's Check (WWCC), National Disability Insurance Scheme (NDIS) and Aged Care screening requirements;
 - In this role you may occasionally interact with distressed, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. All staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment.
-

ACCEPTANCE:

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

Mental Health	Adult Community Mental Health Program Manager
Reviewed by:	Victoria Calleja
Issue Date:	October 2025

ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: [Values and Vision - GV Health](#)

OUR STRATEGIC PLAN

The Goulburn Valley Health Strategic Plan 2024-2026 provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

FOR MORE INFORMATION

Application tips: [Application Tips - GV Health](#)

GV Health: <https://www.gvhealth.org.au/about/>

Child Safety and Wellbeing: [Child Safety and Wellbeing - GV Health](#)

Living in Goulburn Valley: [Goulburn | Regional Living Victoria](#)

GV Community Connector: [Community Connector Program for Businesses](#)