

# Position Description

<b>Position Title:</b>	Social Worker – Acute, Sub Acute and Outpatient
<b>Reports to:</b>	Manager – Social Work
<b>Department:</b>	Social Work
<b>Directorate:</b>	Community Care and Mental Health
<b>Cost centre:</b>	N3302
<b>Code &amp; classification:</b>	Social Worker Grade Two, Year 1-4 (SC21-SC24)
<b>Employment conditions:</b>	Allied Health Professionals (Victorian Public Sector) (Single Interest Employers Enterprise Agreement 2021 – 2026 and its successors, and GV Health Policies and Procedures (and as varied from time to time))

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**GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.**

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

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## POSITION SUMMARY

The Grade Two Social Worker will function as an active member of an interdisciplinary team. The Social Worker will be responsible for the planning and implementation of high- quality Social Work interventions, primarily in the acute and outpatient settings, and subacute as required.

This position involves the provision of psychosocial assessment, counselling, support (practical and emotional) crisis intervention and advocacy to patients, their families and significant others in the adjustment to illness, disability or lifestyle changes.

The Social Work service strives for continuous improvement, with ongoing evaluation of the quality and outcomes of Social Work interventions. The Social Worker must communicate and interact effectively with relevant departments within GV Health and external services to ensure best practice outcomes.

This position, amongst others, is responsible for promoting GV Health as a quality regional health service provider.

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## RESPONSIBILITIES AND DUTIES

**The following duties are inclusive of but not limited to:**

- Delivery of a comprehensive, patient focussed Social Work service in the acute and outpatient settings.
- Provide timely assessment, appropriate intervention, support and advice to patients.
- Work effectively both independently and as an active member of a multidisciplinary team, recognising and respecting the expertise and contribution of all team members.
- Attend relevant ward handover meetings and Daily Operating Systems (DOS), contributing Social Work input to patient care and discharge planning.

- Provide a high-quality service to internal customers and consumers that reflects best practice and adds value to GV Health.
- Actively participate in clinical supervision.
- Co-ordination and supervision of Social Work student placements.
- Provide clinical supervision and direction to Grade One Social Workers.
- Actively participate in individual and group quality improvement activities to ensure best practice and optimal patient outcomes.
- Participate in the weekend and public holiday Social Work roster as required.

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## **KEY SELECTION CRITERIA**

### **Formal Qualification(s) and Required Registration(s):**

- An approved tertiary qualification in Social Work with eligibility for membership with the Australian Association of Social Workers (AASW).

### **Essential:**

- An approved tertiary qualification in Social Work and eligibility for membership with the Australian Association of Social Workers (AASW).
- Demonstrated understanding of person -centred care in relation to adjustment to illness, disability or lifestyle changes.
- Demonstrated ability to work effectively both independently and as an active member of an interdisciplinary team.
- Demonstrated skills in assessment and intervention options for patients with diverse and complex psychosocial circumstances.
- Excellent interpersonal, written and verbal communication skills, including the ability to initiate and maintain effective professional relationships.
- Demonstrated time management and organisational skills in managing clinical and non-clinical responsibilities, including the capacity to prioritise and manage a diverse caseload.

### **Desirable:**

- Demonstrated knowledge of the functions of the NDIS (National Disability Insurance Scheme), VCAT (Victorian Civil Administrative Tribunal) and OPA (Office of the Public Advocate).
- Experience working in a health care setting.

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## **KEY PERFORMANCE INDICATORS**

### **Your performance will be measured through your successful:**

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- Promoting and enabling of efficient teamwork and service provision both within the department and/or organisation and with other service providers;
- Ability to contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;

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## **AT GV HEALTH ALL STAFF ARE REQUIRED TO**

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- This role may from time to time deal with distress, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. GV Health staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment;
- Maintain a safe working environment for yourself, your colleagues and members of the public;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete the mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Seek internal customer or consumer feedback and respond accordingly to identify areas of needs;
- Comply with requirement of National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
- Comply with the principles of patient and family centred care;
- Not smoke or vape on GV Health premises;
- Comply with immunisation requirements as per the Department of Health Victoria;
- Comply with all applicable position pre-employment checks that are relevant to the role, which may include but is not limited to; police checks, Working with Children's Check (WWCC), National Disability Insurance Scheme (NDIS) and Aged Care screening requirements;
- In this role you may occasionally interact with distressed, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. All staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment

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## **ACCEPTANCE:**

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that The GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

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<b>Community Care and Mental Health</b>	<b>Social Worker Grade Two– Acute, Sub Acute and Outpatient</b>
<b>Reviewed by:</b>	Manager Social Work
<b>Issue Date:</b>	May 2025

## ABOUT US

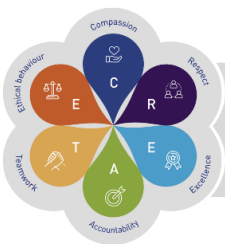
Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

## OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

## OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



COMPASSION  
RESPECT

EXCELLENCE  
ACCOUNTABILITY

TEAMWORK  
ETHICAL BEHAVIOUR

GV Health Vision and Values: [Values and Vision - GV Health](#)

## OUR STRATEGIC PLAN

**The Goulburn Valley Health Strategic Plan 2024-2026 provides the direction for GV Health with our five strategic pillars being:**

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

## FOR MORE INFORMATION

**Application tips:** [Application Tips - GV Health](#)

**GV Health:** <https://www.gvhealth.org.au/about/>

**Child Safety and Wellbeing:** [Child Safety and Wellbeing - GV Health](#)

**Living in Goulburn Valley:** [Goulburn | Regional Living Victoria](#)

**GV Community Connector:** [Community Connector Program for Businesses](#)