

Position Description

| | |
|-----------------------------------|--|
| Position Title: | Clinical Nurse Educator - Mental Health |
| Reports to: | Senior Mental Health Nurse |
| Department: | Mental Health |
| Directorate: | Community Care & Mental Health |
| Cost centre: | H0856 |
| Code & classification: | Registered Psychiatric Nurse Grade 4 Years 1-3 (NP75-NP77) |
| Employment conditions: | Victorian Public Mental Health Services Enterprise Agreement 2020-2024 and GV Health Policies and Procedures (and as varied from time to time) |

GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

POSITION SUMMARY

The Clinical Nurse Educator reports directly to the Senior Mental Health Nurse within the Goulburn valley Area Mental Health & Wellbeing service (GVAMHWS) Professional Development team.

The position aims to provide professional development programs, supervision and support to mental health clinicians including students and early careers nurses across all Mental Health areas including the Greater Shepparton, Strathbogie & Moira (GSSM) Mental Health & Wellbeing Local. Programs delivered will assist clinicians in the effective delivery of quality clinical services by aiming to improve knowledge, skills and attitudes consistent with best practice, National Safety and Quality Health Service Standards, National Practice Standards for the Mental Health Workforce, the mental health & wellbeing workforce capability framework and service development requirements.

RESPONSIBILITIES AND DUTIES

The following duties are inclusive of but not limited to:

- Provide and/or co-ordinate professional support, education and training for Inpatient, Residential & Community mental health service clinicians
- Monitor and advise on standards of mental health nursing practice within Inpatient/residential units and Community teams and develop strategies to meet identified needs.
- Facilitate preceptorship of student nurses and post graduate nurses working in mental health Services
- Identify models of best practice for clinicians working in mental health Services and assist in their implementation.
- Provide assistance in co-ordinating the program for allocated intake groups of student nurses
- Contribute to the on-going development of nursing education and practice by having input to internal and external committees and working parties

- Develop and participate in the Graduate Nurse Program study days
- Supervise and monitor graduate nurses
- In conjunction with the Psychiatric Nurse Consultant develop and implement psychiatric nursing and mental health clinician professional development programs.
- Participate in the development and implementation of refresher, re-entry to practice and supervised practice programs within psychiatric services
- Assist psychiatric nurses in meeting mandatory training requirements and professional development goals
- Work within the guidelines of the AHPRA Standards for Registered Nurses and the Goulburn Valley Health policies and practise manuals
- Provide a high-quality service to internal customers and consumers that reflects best practice and adds value to GV Health
- Assist the organisation in achieving clinical effectiveness by providing the appropriate systems, information or services to clinical areas which includes supporting the transfer of theoretical learning into practical experience through modelling, supervision of practice and reflection post practice

KEY SELECTION CRITERIA

Formal Qualification(s) and Required Registration(s):

- Current registration with the Australian Health Practitioner Regulation Agency as a Registered Nurse

Essential:

- Commitment to the GV Health Values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour
- Current registration with the Australian Health Practitioner Regulation Agency as a Registered Nurse
- 5 years' experience working in mental health nursing and have a postgraduate mental health qualification
- Demonstrated commitment to the attainment of mental health nursing excellence through participation in identification of staff educational needs and development, implementation and evaluation of staff professional development and training programs
- Demonstrated knowledge of and an understanding of policy, standards and legislation relating to nursing practice and mental health service delivery and care
- Demonstrated ability to support and supervise staff and students on clinical placements and to act as a role model of nursing excellence
- Demonstrated ability to utilise computerised programs for the purpose of: maintaining records; writing reports; assisting staff to access resources for research and professional development and preparing educational/training presentations
- Satisfactory National History Criminal Check prior to commencement of employment
- Satisfactory Victorian 'Employee' Working with Children Check prior to commencement of employment
- Completion of a Commonwealth of Australia Statutory Declaration prior to commencement of employment

Desirable:

- Qualifications in workplace training and assessment

KEY PERFORMANCE INDICATORS

Your performance will be measured through your successful:

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- Promoting and enabling of efficient teamwork and service provision both within the department and/or organisation and with other service providers;
- Ability to contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- Registration is maintained and working within scope of practice
- Attendance and active participation in meetings, working parties & committees as required
- 100% compliance with core competencies and training requirements as outlined in the GV Health Education Framework
- Active participation in the Performance and Development review process
- Development of a work plan that addresses the professional development and educational needs of the mental health nursing workforce within the mental health division.
- Engages in own clinical supervision
- Development of training/education schedule across allocated bed-based and community-based programs.
- Active participation in the facilitation of education with support of other professional development team members

AT GV HEALTH ALL STAFF ARE REQUIRED TO

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- This role may from time to time deal with distress, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. GV Health staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment;
- Maintain a safe working environment for yourself, your colleagues and members of the public;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete the mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Seek internal customer or consumer feedback and respond accordingly to identify areas of needs;

- Comply with requirement of National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
 - Comply with the principles of patient and family centred care;
 - Not smoke or vape on GV Health premises;
 - Comply with immunisation requirements as per the Department of Health Victoria;
 - Comply with all applicable to position pre-employment checks, which may include but is not limited to; police checks, working with children's check (WWCC), National Disability Insurance Scheme (NDIS), Aged Care screening requirements.
-

ACCEPTANCE:

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that The GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

Community Care & Mental Health

Clinical Nurse Educator

Reviewed by:

Melissa Metcalf

Issue Date:

August 2025

ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: [Values and Vision - GV Health](#)

OUR STRATEGIC PLAN

The Goulburn Valley Health Strategic Plan 2024-2026 provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

FOR MORE INFORMATION

Application tips: [Application Tips - GV Health](#)

GV Health: <https://www.gvhealth.org.au/about/>

Child Safety and Wellbeing: [Child Safety and Wellbeing - GV Health](#)

Living in Goulburn Valley: [Goulburn | Regional Living Victoria](#)

GV Community Connector: [Community Connector Program for Businesses](#)