

# Position Description

<b>Position Title:</b>	District Nurse
<b>Reports to:</b>	Chief Nursing and Midwifery Officer - Waranga Health
<b>Department:</b>	Waranga Health
<b>Directorate:</b>	Clinical Operations
<b>Cost centre:</b>	J5009
<b>Code &amp; classification:</b>	District Nurse Level 1 (YQ1 – YF4) or District Nurse Level 2 (YU1)
<b>Employment conditions:</b>	Nurses and Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028 and GV Health Policies and Procedures (and as varied from time to time)

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**GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.**

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

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## POSITION SUMMARY

The Waranga District Nurse provides home based nursing care for clients who reside in townships of Rushworth, Murchison, Stanhope, Corop, Colbinabbin, Toolleen and surrounding areas. The District Nurse will work in a team environment to deliver professional and holistic nursing care within the home setting to people of any age, income or ethnicity. The District Nurse will deliver client centred care and education to improve health status by promoting self-management strategies, as well as supporting the carer in their role.

The District Nurse will work closely with the Clinical Coordinator to ensure high-quality and safe clinical care is provided to clients. This includes undertaking comprehensive assessments including risk screening, care planning and referral where appropriate to ensure multidisciplinary approach to care.

The District Nursing Service is delivered within several other funding programs, including, but not restricted to, Commonwealth Home Support Program, Home and Community Care, Department of Veteran Affairs, Hospital in the Home and Post-Acute Care. The Hospital in the Home program provides treatment to clients in their own homes who have acute conditions and would otherwise require inpatient treatment. A wide range of conditions are admitted to the Hospital in the Home program which can include Intravenous or Negative Wound Pressure therapy

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## RESPONSIBILITIES AND DUTIES

**The following duties are inclusive of but not limited to the following:**

- Act a role model and provide leadership for professional excellence
- Maintain effective open channels of communication with clients, families, carers, nursing colleagues and other multidisciplinary health care teams

- Ensure clients and families/carers are involved in decision making and care planning
- Provides supervision of clinical care provided by all nursing staff in the clinical area
- Participate in service planning and ensure that allocated portfolio is maintained
- Deputise in absence of the District Nurse Clinical Coordinator
- Ensure awareness of escalation process for reporting all clinical and other concerns to Clinical Coordinator
- Participate in or lead appropriate committees and working parties as requested
- Provides supervision of clinical care provided by all nursing staff in the clinical area.
- Awareness of District Nursing Service funding streams
- Participates in team and any other relevant meetings
- Provide a high-quality service to internal customers and consumers that reflects best practice and adds value to GV Health
- Assist the organisation in achieving clinical effectiveness by providing the appropriate systems, information or services to clinical areas
- Carry out duties as per the relevant duty routines

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## **KEY SELECTION CRITERIA**

### **Formal Qualification(s) and Required Registration(s):**

- Current registration with the Australian Health Practitioner Regulation Agency as a Registered Nurse

### **Essential:**

- Minimum of 4 years postgraduate nursing experience
- Demonstrated expert clinical assessment, care management, experience and knowledge related to primary health care
- Awareness of broader community health service and experience in referral processes
- Excellent interpersonal, written and communication skills, including computer literacy and the ability to produce well written reports
- The ability to work collaboratively as an individual practitioner within an interdisciplinary team environment including the ability to initiate and maintain effective professional relationships
- Self-motivated with high level of communication and organisational and time management skills

### **Desirable:**

- Post-registration Qualification in specialist nursing services (i.e. Gerontology, Diabetes Education, Stomal Therapy, Chronic Disease Management and Wound care).
- An understanding of service delivery issues in rural areas.
- Experience in providing services within a self-management framework and active service model/reablement approach to care delivery.
- Knowledge of current statutory requirements including relevant awards, OH&S.
- Knowledge of delivering services to people from diverse backgrounds including culturally and linguistically diverse and Aboriginal and Torres Strait Islander communities

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## **KEY PERFORMANCE INDICATORS**

**Your performance will be measured through your successful achievement of:**

- Demonstrating of GV Health CREATE values and behaviours and being a role model for living the values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Registration is maintained and working within scope of practice
- Attendance and active participation at meetings as required
- 100% compliance with core competencies and training requirements as outlined in the GV Health Education Framework
- Evidence of Portfolio attendance and outcomes
- Work closely with District Nurse Clinical Coordinator in the management and coordination of client profiles
- Active participation in the Performance and Development review process

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**ALL GV HEALTH STAFF ARE REQUIRED TO**

- Demonstrate GV Health's CREATE values and behaviours and being a role model for living the values of Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Develop and maintain collaborative relationships with all other teams and professionals;
- Promote and enable efficient teamwork and service provision both within the department and/or organisation and with other service providers;
- Contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete and maintain all mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Comply with requirements of the National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
- Comply with the principles of patient and family centred care;
- Not smoke or vape on GV Health premises;
- Comply with immunisation requirements as per the Victorian Department of Health Victoria;
- Comply with all applicable position pre-employment checks that are relevant to the role, which may include but is not limited to; police checks, Working with Children's Check (WWCC), National Disability Insurance Scheme (NDIS) and Aged Care screening requirements;
- In this role you may occasionally interact with distressed, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. All staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment.

**ACCEPTANCE:**

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

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Directorate	Position Title
Reviewed by:	Line manager
Issue Date:	Date

## ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

## OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

## OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: [Values and Vision - GV Health](#)

## OUR STRATEGIC PLAN

The Goulburn Valley Health Strategic Plan 2024-2026 provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

## FOR MORE INFORMATION

Application tips: [Application Tips - GV Health](#)

GV Health: <https://www.gvhealth.org.au/about/>

Child Safety and Wellbeing: [Child Safety and Wellbeing - GV Health](#)

Living in Goulburn Valley: [Goulburn | Regional Living Victoria](#)

GV Community Connector: [Community Connector Program for Businesses](#)