

# Position Description

<b>Position Title:</b>	Alcohol and Other Drugs Nurse Practitioner Candidate
<b>Reports to:</b>	Program Manager, Goulburn Valley Alcohol and Drug Service
<b>Department:</b>	Goulburn Valley Alcohol and Drug Service
<b>Directorate:</b>	Community Care and Mental Health
<b>Cost centre:</b>	M0755
<b>Code &amp; classification:</b>	Nurse Practitioner Candidate (RN62)
<b>Employment conditions:</b>	Nurse and Midwives (Victorian Public Sector) Single Interest Employer Agreement 2024-2028 and its successors and GV Health Policies and Procedures (and as varied from time to time)

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**GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.**

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

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## POSITION SUMMARY

The Alcohol and Other Drugs (AOD) Nurse Practitioner Candidate will provide alcohol and other drug care to select groups of patients and clients within a framework of clinical practice guidelines and in collaboration with hospital and community clinical staff and with Addiction Medicine and Addiction Psychiatry Physician(s).

The position is aligned to GV Health's Community Health Pharmacotherapy Grant Program 2024 – 2027 funding and is part of a multidisciplinary service approach to provide and strengthen clinical AOD support to both inpatient and outpatient clients/patients in the management of an alcohol and/or other drug issue.

The service will operate during standard business hours from Monday to Friday.

The AOD Nurse Practitioner Candidate (AOD NPC) also works closely with other AOD service streams (e.g. AOD Intake and Assessment, Counselling, Care and Recovery Coordination, Non-Residential Withdrawal) and other related sectors, including general practitioners (GPs), primary care providers and small rural hospitals to provide an integrated catchment wide service response. The AOD NPC reports operationally to the Manager of Goulburn Valley Alcohol and Drug Service (GVADS) and professionally to the Director of Nursing, GV Health.

The role will encompass the clinical domains of practice framework endorsed by GV Health:

- Clinical Care
- Support of Systems
- Education
- Research
- Leadership

The Nurse Practitioner Candidate (NPC) is working towards endorsement as a registered nurse practitioner (NP) by the NMBA. The NPC aims to meet and comply with the NP standards for practice, has direct clinical

contact and practices under supervision toward meeting an NP's scope of practice under the legislatively protected title 'nurse practitioner' under the National Law. The NPC is supported to conduct advanced, comprehensive and holistic health assessments to patients/clients within our community.

The NPC role is a registered nurse who is studying to practice at an advanced clinical level. The NPC scope of practice is underpinned by their individual qualifications, expertise and clinical reasoning.

The practicing NPC scope of practice is determined by the context in which the NPC will be credentialed by GV Health to practice. The NP Model of Care is determined by the NP's scope of practice and aligned with the strategic plan pillars of GV Health.

The NPC is supported to undertake advanced practice role functions in the provision of a safe, quality and cost effective, positive person-centred health experience for individuals across the continuum within the constraints and accountability of GV Health clinical governance and the AOD funding models and reporting. The NPC with support and supervision will conduct advanced comprehensive and holistic health assessments and adopts evidence-based practice to deliver care to patients/clients within our community. The NPC engages the patients/clients, customises care to meet the client's needs and improves health outcomes.

The AOD Nurse Practitioner Candidate will largely work with the GV Health's AOD Services team and the Goulburn Valley Alcohol and Drug Services (GVADS) team to provide assessment, treatment, care and support for clients requiring;

- Medication Assisted Treatment for Opioid Dependence (MATOD)
- Clinical liaison support for patients/clients undergoing withdrawal, either in a hospital or non-residential setting, applying their scope of practice to manage patients/clients to safely withdraw and or be stabilised/treated with applicable medications related to their substance use disorders.

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## **RESPONSIBILITIES AND DUTIES**

**The following duties are inclusive of but not limited to:**

- Enhance support and strengthen relationships for local general practitioners and community pharmacies to be involved in access to Medication Assisted Treatment for Opioid Dependence (MATOD).
- Monitor client/patient treatment with opiate replacement therapy.
- Monitor client/patient withdrawal symptoms and associated medication management with the NPC, liaising with medical (GPs or hospital staff) and other clinical staff (e.g. nurse practitioners, mental health clinicians) to ensure the safe and effective management of withdrawal.
- Assist in the management of co-occurring physical and mental health conditions.
- Contribute to the operational requirements of the Community Health Pharmacotherapy Grant Program (e.g. expand culturally and socially responsive service, participate in education and professional development).

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## **KEY SELECTION CRITERIA**

**Formal Qualification(s) and Required Registration(s):**

- Current registration with the Australian Health Practitioner Regulation Agency as a Registered Nurse.
- Enrolled in Master of Advanced Nursing (Nurse Practitioner).

**Essential:**

- Minimum of five years' experience with a broad-based general and/or mental health nursing experience across a variety of practice settings.
- Excellent interpersonal, written and verbal communication skills including problem solving and report writing abilities and a high degree of computer literacy.
- To display the ability or understanding of AOD screening and assessment of substance use/withdrawal and the principles of an integrated mental health and AOD treatment approach.
- High-level case management skills with demonstrated ability to engage people experiencing complex issues and access and integrate specialist supports as required.

**Desirable:**

- Postgraduate qualification (Graduate Diploma or Graduate Certificate) in alcohol and drug studies.
- Certificate IV or Diploma in Alcohol and Other Drugs.
- CHCAOD005 – Provide alcohol and other drug withdrawal services Competency.

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**KEY PERFORMANCE INDICATORS****Your performance will be measured through your successful:**

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- Promoting and enabling of efficient teamwork and service provision both within the department and/or organisation and with other service providers;
- Ability to contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- AHPRA Registration is maintained and working within the scope of practice.
- Demonstrated evidence in the annual Performance Review and verifies how the clinical domains of practice are being met within the role.
- Engages and links with relevant AOD and primary health services (e.g. GVADS, general practitioners, community pharmacies) of the GV catchment.
- Excellent interpersonal, written and verbal communication skills including problem-solving and report writing abilities and high degree of computer literacy.
- Demonstrated experience with coordinating, motivating and leading performance within defined resources across a complex and diverse organisational structure.
- Demonstrates evidence of education. Further own knowledge and share this knowledge with staff patients/clients, either formally or informally, which may include increasing public awareness and acting as a mentor or clinical supervisor to staff.
- Demonstrates (at least 3) contribution or development of; guidelines, standard work practices, policy and procedure, data collection, formal research, practice change, presentations and publications.
- Attendance and active participation at meetings as required

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**AT GV HEALTH ALL STAFF ARE REQUIRED TO**

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;

- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- This role may from time to time deal with distress, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. GV Health staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment;
- Maintain a safe working environment for yourself, your colleagues and members of the public;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete the mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Seek internal customer or consumer feedback and respond accordingly to identify areas of needs;
- Comply with requirement of National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
- Comply with the principles of patient and family centred care;
- Not smoke or vape on GV Health premises;
- Comply with immunisation requirements as per the Department of Health Victoria;
- Comply with all applicable to position pre-employment checks, which may include but is not limited to; police checks, working with children's check (WWCC), National Disability Insurance Scheme (NDIS), Aged Care screening requirements.

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## **ACCEPTANCE:**

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that The GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

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**Community Care & Mental Health****Alcohol and Other Drugs Nurse Practitioner Candidate****Reviewed by:**

Program Manager (NUM), Goulburn Valley Alcohol and Drug Service

**Issue Date:**

July 2025

## ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

## OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

## OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: [Values and Vision - GV Health](#)

## OUR STRATEGIC PLAN

**The Goulburn Valley Health Strategic Plan 2024-2026 provides the direction for GV Health with our five strategic pillars being:**

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

## FOR MORE INFORMATION

**Application tips:** [Application Tips - GV Health](#)

**GV Health:** <https://www.gvhealth.org.au/about/>

**Child Safety and Wellbeing:** [Child Safety and Wellbeing - GV Health](#)

**Living in Goulburn Valley:** [Goulburn | Regional Living Victoria](#)

**GV Community Connector:** [Community Connector Program for Businesses](#)