

# Position Description

<b>Position Title:</b>	Project Lead – Sepsis Collaborative
<b>Reports to:</b>	Quality Director
<b>Department:</b>	Quality, Risk and Innovation
<b>Directorate:</b>	Quality, Risk and Innovation
<b>Cost centre:</b>	R1706
<b>Code &amp; classification:</b>	Registered Nurse Clinical Consultant A or B (ZF4 or ZJ4
<b>Employment conditions:</b>	Nurses and Midwives (Victorian Public Sector) (Single Interest Employer) Agreement 2024-2028 and GV Health Policies and Procedures (and as varied from time to time)

**GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.**

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

## POSITION SUMMARY

The Victorian Sepsis Program is a state-wide, collaborative improvement program designed with an expert working group of consumers, multidisciplinary clinicians and safety and quality experts. Safer Care Victoria (SCV) Safer Together Program (STP) provides an opportunity for Victorian public health services to engage in sepsis improvement in a coordinated approach as part of their health service partnership (HSP). Thereby, leveraging existing work and shared learnings as part of a coordinated approach across the region.

The focus is on ensuring sepsis management in Victorian health services is aligned to the Australian Commission on Safety and Quality in Health Care (ACSQHC) Sepsis Clinical Care Standard (2022), thereby minimising variation in practice. This includes establishing and revisiting key evidence-based improvements in early recognition and time critical management of sepsis, health service education, sepsis awareness and partnership with consumers. Two project cohorts commencing sequentially in 2025 will include:

- Improving sepsis recognition, management and awareness for adult consumers in hospital (both emergency and inpatient care),

## RESPONSIBILITIES AND DUTIES

**The following duties are inclusive of but not limited to**

- Lead and drive the project and be the key contact for STP/SCV team.
  - Serve as the central point of contact for sepsis care initiatives within GV Health
  - Coordinate a project team at GV Health, to test and implement changes in processes to improve the awareness and timely recognition and management of sepsis.
  - Meet regularly with other health service sepsis leads to foster collaboration to ensure alignment of deliverables. Offer support and find commonalities to share – i.e. document development etc.

- Extract, collate, interpret, monitor and report specific data sets required for the sepsis collaborative Use data to identify trends, risks, and opportunities for improvement
- Engagement with SCV collaborative forums and improvement cycles, including the active participate in all Sepsis program engagement activities such as in-person events, learning communities, calls and emails. Active participation may include, but is not limited to developing storyboards, sharing key learnings, hosting online learning communities, timely response to emails and participation in feedback questionnaires and forums.
- Openly share learnings with other participating sites
- Escalate risks and concerns that will impact participation in the project to Director Quality, executive sponsor, STP coordinator.
- Report to STP coordinator, and STP Governance committee.
- Coordinate project timelines, deliverables, and engagement activities across GV Health
- Oversee the implementation and embedding of sepsis clinical pathways across all campuses Urgent Care Centres (UCC) / Emergency Department (ED) and Acute Adult Medical and Surgical Wards
- Ensure alignment with the ACSQHC Sepsis Clinical Care Standard
- Identify and address site-specific barriers to pathway adoption
- Support early identification, timely treatment, and appropriate escalation of sepsis cases across all sites
- Lead audits, data collection, and quality improvement initiatives related to sepsis care- Report as per SCV KPI requirements
- Facilitate local staff training and engagement by acting as a champion to support project team members to support GV Health staff
- Represent Health service in SCV collaborative activities and data sharing forums
- Coordinate with local quality and safety teams to embed improvements into routine care
- Consistent implementation of sepsis recognition and escalation pathways
- Timely documentation and treatment of suspected sepsis cases
- Integration of sepsis protocols into clinical workflows
- Review / develop sepsis education content to facilitate staff training and clinical education in sepsis identification, escalation, and treatment
- Promote awareness of the sepsis initiative at all levels of the organisation
- Integrate improvements into existing quality systems and clinical governance structures
- Develop strategies to ensure long-term sustainability beyond the funding period
- Report to Project Team within Health service

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## KEY SELECTION CRITERIA

### Formal Qualification(s) and Required Registration(s):

#### Essential:

- A commitment to GV Health values: Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour.
- If relevant, current registration with the Australian Health Practitioner Regulation Agency
- Significant postgraduate experience.
- Demonstrated leadership skills with capacity to influence change and create a culture of improvement.
- Able to work with a high level of autonomy and accountability.
- Demonstrated high level communication skills in interacting with clinicians and managers at all levels.

- Excellent written communication skills, including high level quality reports to governing bodies and well-developed presentation skills.
- Current Drivers licence.

**Desirable:**

- Project Lead or Management Experience
  - Experience in Improvement Science and / or project methodology
  - An understanding of the Sepsis Clinical Care Standard and / or local sepsis pathway
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## **KEY PERFORMANCE INDICATORS**

**Your performance will be measured through your successful:**

- Prepare for and attend status report meetings as required
  - Coordinate, schedule and lead the GV Health sepsis working party
  - Manage, update and maintain project documentation including project plan, storyboard, presentations and action log
  - In person attendance at SCV forums
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## **AT GV HEALTH ALL STAFF ARE REQUIRED TO**

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- This role may from time to time deal with distress, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. GV Health staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment;
- Maintain a safe working environment for yourself, your colleagues and members of the public;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;
- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
- Complete the mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
- Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
- Seek internal customer or consumer feedback and respond accordingly to identify areas of needs;
- Comply with requirement of National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
- Comply with the principles of patient and family centred care;
- Not smoke or vape on GV Health premises;
- Comply with immunisation requirements as per the Department of Health Victoria;

- Comply with all applicable to position pre-employment checks, which may include but is not limited to; police checks, working with children's check (WWCC), National Disability Insurance Scheme (NDIS), Aged Care screening requirements.
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### **ACCEPTANCE:**

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that The GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

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Directorate	Position Title
Reviewed by:	Line manager
Issue Date:	Date

## ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

## OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

## OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: [Values and Vision - GV Health](#)

## OUR STRATEGIC PLAN

The Goulburn Valley Health Strategic Plan 2024-2026 provides the direction for GV Health with our five strategic pillars being:

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

## FOR MORE INFORMATION

Application tips: [Application Tips - GV Health](#)

GV Health: <https://www.gvhealth.org.au/about/>

Child Safety and Wellbeing: [Child Safety and Wellbeing - GV Health](#)

Living in Goulburn Valley: [Goulburn | Regional Living Victoria](#)

GV Community Connector: [Community Connector Program for Businesses](#)