

# Position Description

<b>Position Title:</b>	Hepatitis Clinical Nurse Consultant
<b>Reports to:</b>	Nurse Unit Manager - Specialist Consulting Suites
<b>Department:</b>	Specialist Consulting Suites
<b>Directorate:</b>	Clinical Operations
<b>Cost centre:</b>	C0002
<b>Code &amp; classification:</b>	Registered Nurse, Clinical Consultant C (ZA7 – ZA8)
<b>Employment conditions:</b>	Nurses and Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028 and its successors, and GV Health Policies and Procedures (and as varied from time to time)

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**GV Health is an equal opportunity employer and continually strives to build a diverse, equitable and inclusive workforce that reflects our community. We encourage applications from people of all backgrounds.**

Statements included in this position description are intended to reflect in general the duties and responsibilities of the position. It is not intended to be an exhaustive list of responsibilities, duties and skills required. GV Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).

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## POSITION SUMMARY

The Hepatitis Clinical Nurse Consultant will be responsible for establishing and continuing an Integrated Hepatitis Service in collaboration with the Department of Health. This service will provide support for people living with Hepatitis C Virus (HCV) in rural communities across the Hume Region.

The role of the Hepatology Clinical Nurse Consultant is central to the delivery of this Service and will provide high-quality professional clinical care, education and support for people living with Hepatitis that are undertaking antiviral treatment. They will promote best practise to other key stakeholders within a shared care model between Specialist, primary care and other key community and hospital-based services, such as Primary Mental Health Teams. They will also provide a consultation role and expert advice to General Practitioners (GP's), mental health and alcohol and drug services and other key networks.

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## RESPONSIBILITIES AND DUTIES

**The following duties are inclusive of but not limited to**

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**Provision and management of nursing care for people with or affected by liver disease, who are undertaking antiviral treatment:**

- Lead a nurse-led clinic providing introductory education and assessments for new patients to the GV Health's Hepatology clinic
- Work in collaboration with Specialists, GP's and Nurse Practitioners (NP's) providing care for patients not limited to GV Health
- Engage in comprehensive clinical practice that recognises the needs of people with or affected by Hepatitis throughout the health care continuum
- Intake referral processing for Liver/ Gastroenterology clinic patients

- Clinic template and waiting list monitoring for Liver and Gastroenterology clinics
- Compliance monitoring on the use of the State-Wide Referral Criteria
- Conduct comprehensive, culturally appropriate nursing assessments, including exploration of the patient's medical history, drug and alcohol history, mental health history, oral health, social supports and environment, use of support services and legal issues
- Provide outreach-coordinated care for patients along the care continuum within scope of practice using evidence-based nursing practice in a variety of settings. This could include specialised settings and community settings such as primary health care clinics
- Provide culturally appropriate and sensitive care to patients from culturally and linguistically diverse (CALD) communities including Aboriginal and Torres Strait Islander communities
- Provide professional and comprehensive counselling for people with or affected by hepatitis
- Advise and assist individuals to manage side effects resulting from treatment
- Facilitates comprehensive outreach and service coordination and follow up of patients who have undertaken treatment and or experienced side effects

**Provide expert comprehensive and specialised information about Hepatitis and disease from a nursing perspective to assist people with or affected by Hepatitis; and provide education and support to GP's to increase GP-initiated treatment and management:**

- Assess the information and learning needs of people with or affected by Hepatitis
- Provide culturally appropriate information and resources, preferably in plain English or the individuals preferred language
- Demonstrate comprehensive and advanced knowledge of the anatomy and pathophysiology of the liver, the progression of liver disease and the management and treatment of Hepatitis caused by various aetiologies
- Actively seek to extend and evaluate the current body of nursing knowledge and practice as it relates to Hepatology through provision of education to GV Health nursing staff and Regional Nursing staff particularly Primary Nurses based in GP Clinics
- Provide evidence-based information for health professionals and people with or affected by Hepatitis
- Support and clarify information provided by members of the multidisciplinary team
- Maintain up-to-date knowledge of supportive resources for people with or affected by Hepatitis
- Promote new initiatives available from Hepatitis Victoria
- Use advanced communication skills and demonstrate sensitivities when providing information about potentially distressing topics to people with or affected by liver disease
- Develop a management plan in consultation with the patient and the multidisciplinary health care team, considering the information gathered during the nursing assessment
- Incorporate the patient in the development of their management plan and actively encourage them to participate in the decision-making process and to adopt self-management strategies
- Respect the individual's right to make informed choices in relation to treatment, care and subsequent health outcomes
- Explore the individual's evaluation of the health care received and encourages them to provide feedback to their health providers

**Contribute to the development, implementation, coordination and evaluation of innovative health care delivery systems that improve the health outcome for people with or affected by Hepatitis:**

- Demonstrate advanced knowledge and skills in negotiating a coordinated approach to a shared care model and interdisciplinary care for people with or affected by Hepatitis

- Develop networks with local GP's to provide education, upskilling and engagement in shared care. Visit GP's and provide information for their patients, and present at relevant GP education sessions
- Collect data in accordance with funding and reporting requirements
- Contribute to the evaluation of the impact of the Integrated Hepatitis Service on the health outcomes of people with or affected by liver disease
- Negotiate with and influence key stakeholders to adopt strategic and policy directions related to Hepatitis, such as Rumbalara, Hepatitis Victoria, GP Vic and Sexual Health promotional opportunities
- Develop and maintain effective partnerships with key stakeholders
- Work cooperatively with senior management and peers to gain a commitment to the Integrated Hepatitis service.

**Demonstrate an advanced level of knowledge and skills with regard to caring for people with or affected by Hepatitis and actively participate in professional development activities to improve the provision of their clinical care:**

- Participate in education programs and ongoing professional development activities in Hepatology and nursing
- Participate in self-directed professional development activities through journals and attendance at Hepatitis conferences through Australasian Society for HIV, Viral Hepatitis and Sexual Health (ASHM) and Australian Hepatitis Association (AHA)
- Demonstrate awareness of relevant clinical, medical and social research developments
- Participate in quality improvement activities to monitor and improve the standard of care provided by Hepatology nurses
- Provide a high-quality service to internal customers and consumers that reflects best practice and adds value to GV Health
- Assist the organisation in achieving clinical effectiveness by providing the appropriate systems, information or services to clinical areas

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## **KEY SELECTION CRITERIA**

### **Formal Qualification(s) and Required Registration(s):**

- Current registration with Australian Health Practitioner Regulation Agency as a Registered Nurse
- Certificate of Nursing Management and Treatment of Hepatitis C and B (ASHM-Australasian Society of HIV Medicine) or equivalent
- Member of the Australian Hepatology Association

### **Essential:**

- Knowledge of diagnosis and broad management of Liver Cancer
- Extensive relevant clinical experience
- Excellent interpersonal, written and communication skills, including computer literacy and the ability to produce well-written reports
- Ability to work effectively both independently and cooperatively within a multi-disciplinary team
- Proven organisational and time management skills with an ability to prioritise and coordinate a diverse workload
- Well-developed understanding and experience in change management processes
- Well-developed understanding of an evidence-based approach to person-centred care

- Satisfactory National Criminal History Check prior to commencement of employment
- Satisfactory Working with Children Check prior to commencement of employment
- Completion of a Commonwealth of Australia Statutory Declaration prior to commencement of employment.

**Desirable:**

- An interest in liver and gastrointestinal diseases
  - Understanding of data entry and patient scheduling systems (iPM/VINAH)
  - Demonstrated understanding of the special cultural needs of our diverse community
  - Demonstrated autonomous practice
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## **KEY PERFORMANCE INDICATORS**

**Your performance will be measured through your successful:**

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
  - Development and maintaining of collaborative relationships with all other teams and professionals;
  - Promoting and enabling of efficient teamwork and service provision both within the department and/or organisation and with other service providers;
  - Ability to contribute to a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
  - Successful establishment and delivery of the Integrated Hepatitis Service in collaboration with the Department of Health
  - AHPRA Registration is maintained and working within scope of practice
  - Reporting monthly Hepatology activity undertaken (ie: number of consultations performed, etc).
  - Evidence of compliance with continuous professional education requirements involving new medications that are changing rapidly.
  - Promotion of best practise care of patients with Hepatitis to key stakeholders
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## **AT GV HEALTH, ALL STAFF ARE REQUIRED TO**

- Demonstration of GV Health values and behaviours, being a role model for living the values, Compassion, Respect, Excellence, Accountability, Teamwork and Ethical Behaviour;
- Maintain an understanding of individual responsibility for consumer safety, quality and risk and adhere to the relevant policies, procedures and guidelines;
- Development and maintaining of collaborative relationships with all other teams and professionals;
- This role may from time to time deal with distress, anxious or upset consumers or members of the public. GV Health is committed to the physical and psychosocial safety of our staff. GV Health staff are required to comply with all safety related training, look after the safety and well-being of themselves and each other, and actively foster a safe working environment;
- Maintain a safe working environment for yourself, your colleagues and members of the public;
- Identify, report and manage risks and ensure actions are taken to prevent and minimise harm to consumers and the GV Health workforce;
- Contribute to organisational quality and safety initiatives;

- Observe and comply with child safe principles, standards and expectations of appropriate behaviour toward and in the company of children;
  - Complete the mandatory training requirements as defined by GV Health and actively engage in the Performance Development Review process;
  - Minimise the risk of infection to consumers, residents, employees, visitors, contractors and the general public;
  - Seek internal customer or consumer feedback and respond accordingly to identify areas of needs;
  - Comply with requirement of National Safety and Quality Health Service Standards and other relevant standards, regulations and legislative requirements;
  - Comply with the principles of patient and family centred care;
  - Not smoke or vape on GV Health premises;
  - Comply with immunisation requirements as per the Department of Health Victoria;
  - Comply with all applicable to position pre-employment checks, which may include but is not limited to; police checks, working with children's check (WWCC), National Disability Insurance Scheme (NDIS), Aged Care screening requirements.
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## ACCEPTANCE:

I acknowledge and accept that this Position Description represents the general outline of duties, responsibilities and accountabilities that are expected of me in my employment in the position, and may not encompass every aspect of the position. I understand that The GV Health reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

I acknowledge and accept that I must complete and maintain all relevant pre-employment screening and checks for successful employment.

I acknowledge and accept that that I have read and fully understand this Position Description. I agree that I have the ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.

I acknowledge I will be required to undertake the duties as set out in the position description (and any other duties as requested in accordance with my skills and experience) to the best of my ability and, at all times follow lawful direction.

By accepting the contract of employment, I am agreeing to duties and obligations within the Position Description.

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<b>Directorate: Clinical Operations</b>	<b>Position Title: Hepatology Clinical Nurse Consultant</b>
<b>Reviewed by: Nurse Unit Manager - Specialist Consulting suites</b>	Line manager Divisional Operations Director - Sub-Acute and Ambulatory Care
<b>Issue Date:</b>	March 2025

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## ABOUT US

Goulburn Valley (GV) Health is a Regional Public Hospital and Health Service for the Hume Region of Victoria, with main campuses located at Shepparton, Tatura, Rushworth and Euroa. The main campus in Shepparton is the major acute referral hospital for the sub region. Additional satellite sites are also located in Shepparton, Seymour, Benalla, Cobram, Echuca and Wodonga. GV Health provides a range of acute, subacute, mental health, aged, primary health and community services.

## OUR PURPOSE

To significantly improve the health and wellbeing outcomes and experiences of the people and communities in our care.

## OUR VALUES

GV Health's culture centres around our CREATE values and behaviours. Through these values and behaviours we commit to delivering ongoing quality healthcare for our community:



GV Health Vision and Values: [Values and Vision - GV Health](#)

## OUR STRATEGIC PLAN

**The Goulburn Valley Health Strategic Plan 2024-2026 provides the direction for GV Health with our five strategic pillars being:**

- Health and Wellbeing Outcomes: Improve health and outcomes for the population in our region
- Community and Consumer Experience: Ensure everyone has an outstanding personalised experience
- Our Staff Experience: Our people feel connected, supported, safe and well
- Responsible Workplace: Be sustainable and efficient
- Health Equity: Embrace differences in how we design and deliver healthcare

GV Health Strategic Plan: [Strategic Plan 2024-2026 - GV Health](#)

## FOR MORE INFORMATION

**Application tips:** [Application Tips - GV Health](#)

**GV Health:** <https://www.gvhealth.org.au/about/>

**Child Safety and Wellbeing:** [Child Safety and Wellbeing - GV Health](#)

**Living in Goulburn Valley:** [Goulburn | Regional Living Victoria](#)

**GV Community Connector:** [Community Connector Program for Businesses](#)